



དབལ་ལྷན་འབྲུག་གཞུང་།

ལྷན་རྒྱུས་གཞུང་ཚོགས་ཡིག་ཚང་།

ROYAL GOVERNMENT OF BHUTAN

Cabinet Secretariat

Gyalong Tshogkhang

Thimphu : Bhutan

HRS/CS(01)/2023/ 2264

1 May 2023

VACANCY ANNOUNCEMENT

The Cabinet Secretariat is pleased to announce the post of Chief Research Officer, National Policy Coordination Division and Chief Program Officer, Cabinet Affairs Division under the Office of the Cabinet Affairs and Strategic Coordination (OCASC), Thimphu.

Sl.No	No of slots	Position	Position Level	Criteria	Superstructure	Agency/Department	Type
1.	1	Chief Research Officer	P1 A	Bachelor's Degree	Administrative Services	Office of the Cabinet Affairs & Strategic Coordination (OCASC), Cabinet Secretariat	In-Service
2.	1	Chief Program Officer					

Interested In-service civil servants who meet the eligibility criteria may apply. For the eligibility criteria, please refer to section 13.7.4 of the Promotion Rules and Regulations, BCSR 2018(available at www.rcsc.gov.bt).

Applicants with relevant qualification/training and work experience shall be given preference for the purpose of shortlisting. Application along with the following documents must reach the Human Resource Services, Cabinet Secretariat latest by 15 May 2023.

1. Application
2. Curriculum Vitae
3. Copies of Academic transcripts
4. Copies of Training Certificates
5. Performance rating/Assessed Performance Appraisal Form of the last two years
6. Copy of valid Security clearance certificate
7. Copy of last promotion order
8. No Objection certificate from working agency.

For further clarification, please contact the concerned HR officer or HR assistant at 336667 during office hours.

Dy.Chief HR Officer