



དབལ་ལྷན་འབྲུག་གཞུང་།

ལྷན་རྒྱུས་གཞུང་ཚོགས་ཡིག་ཚང་།

ROYAL GOVERNMENT OF BHUTAN

Cabinet Secretariat

Gyal Yong Tshogkhang

Thimphu : Bhutan

**Terms of Reference (ToR) for Chief Planning Officer, Strategic Planning Division,  
Office of Cabinet Affairs & Strategic Coordination (OCASC)**

**Education and Experience:**

1. B.A Degree
2. Preference to Economics and Planning background (formal degree or advanced trainings)
3. Good understanding of the economy and evolving economic situations.

**Responsibilities:**

1. Long term strategic visioning for the country
2. Macroeconomic foresight and visioning
3. Review, research and provide inputs to inform Cabinet and C4CS meeting
4. Develop Five year plans for the country
5. Ensure annual plans are aligned to the medium term plans
6. Ensure proper coordination at the working level among four clusters.

**Expectation:**

1. Able to read and interpret macroeconomic and social data and information.
2. Excellent comprehension and analytical skills.
3. Excellent writing skills.
4. Excellent communication skills.
5. Able to work closely with various sectors.
6. Abreast of national, regional and global developments.

**Reporting:**

1. Directly reports to the Director, Office of Cabinet Affairs and Strategic Coordination.