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 ལྷན་ཁྲིམ་གཞུང་ཚོགས་ཡིག་ཚང་།

ROYAL GOVERNMENT OF BHUTAN

Cabinet Secretariat
 Gyalong Tshogkhang
 Thimphu : Bhutan

H-01/2019/ 965

July 3, 2019

VACANCY ANNOUNCEMENT

The Cabinet Secretariat, Gyalong Tshogkhang is pleased to announce vacancy for the post as detailed below:

Position Title	Position Level	No. of Slots	Qual. Required	Place of posting	Service	Remarks
Videographer/ Photographer (Communication Technician I)	S3 A	1	Class X with NC3 Certificate/In-service with certificate/training in relevant field	Information & Communication Management Division, Cabinet.	Consolidated Contract for 2 years.	Extendable based on the performance

Interested Bhutanese nationals who meet the eligibility criteria may apply. Applicants with relevant qualification/training and work experience shall be given preference for the purpose of short listing. Application must reach the HR Services, Cabinet Secretariat latest by 17th July, 2019 with following documents:

- i. Resume;
- ii. Civil Service Employment Application Form 4/1;
- iii. Contract Agreement Form-Form 5/2;
- iv. Copies of academic transcripts;
- v. Copies of relevant training transcripts, if any
- vi. Copy of the citizenship identity card;
- vii. Copy of Medical Fitness Certificate issued by a competent RGoB medical doctor;
- viii. Security Clearance Certificate which shall be verified online; and
- ix. No Objection Certificate from the HRC of working/parent Agency if employed.

For further information please contact Human Resource Officer in person over the tele# 336667 during office hours.



Yours sincerely,

[Handwritten signature]
 Sr. Human Resource Officer

Copy to:

- 1. Accounts Officer, Cabinet Secretariat for information
- 2. Office copy/Guard file