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ལྷན་ཁྲུས་གཞུང་ཚོགས་ཡིག་ཚང་།

ROYAL GOVERNMENT OF BHUTAN

Cabinet Secretariat
Gyalong Tshogkhang
Thimphu : Bhutan

H-01/2019/1186

September 13, 2019

Vacancy Announcement

The Cabinet Secretariat, Gyalong Tshogkhang is pleased to announce vacancy for the following post as detailed below:

Position Title	Position Level	No. of Slots	Qual. Required	Place of posting	Service	Remarks
Driver III	O4 A	1	Cl-VIII with Certificate in Driving.	Administrative & Finance Services (AFS), Cabinet	On Consolidated contract	Term extendable

Interested Bhutanese nationals who meet the eligibility criteria may apply. For the eligibility criteria, kindly refer Chapter 5, Contract appointment section 5.2.2.1 and 5.4 of the BCSR 2018 available on the RCSC website.

Applicants with relevant qualification/training and work experience shall be given preference for the purpose of short listing. Application along with Curriculum Vitae must reach the HR Services, Cabinet Secretariat latest by 30th September, 2019.

Documents required:

1. Curriculum Vitae/Resume;
2. Civil Service Employment Application Form-Form 4/1;
3. Contract Agreement Form- Form 5/2
4. Copies of academic transcript
5. Copies of relevant training transcripts, if any
5. No Objection Certificate from the HRC of working/parent Agency if employed
5. Copy of CID/ Medical certificate issued by RGoB medical doctor

For further information please visit our website at www.cabinet.gov.bt or contact Human Resource Officer in person over the tele# 336667 during office hours.



Human Resource Officer